DIVISION OF GLOBAL AFFAIRS

The Division of Global Affairs (DGA), offering a Master's of Science degree and a Doctorate of Philosophy, is a multidisciplinary field concerned with theoretically informed, problem-oriented approaches to transnational issues and their interaction with local issues.

Degree Programs Offered:
Master of Science in Global Affairs (M.S.)
Doctor of Philosophy in Global Affairs (Ph.D.)

Address of DGA Main Office:
Conklin Hall, Room 220A
175 University Avenue
Newark, NJ 07102-1895
Tel: 973-353-5585
Fax: 973-353-5074

Website: http://dga.rutgers.edu

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Administrative Assistant:
Desirée Gordon (desireeg@andromeda.rutgers.edu)

Graduate School – Newark’s website: http://gsn.newark.rutgers.edu
DGA Core Faculty

Stephen Bronner (Ph.D., University of California, Berkeley)
Areas of Interest: Human Rights; Genocide; Political Theory
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(732) 932-9283 Ext: 9327 or bronner@rci.rutgers.edu

John Cantwell (Ph.D., University of Reading)
Areas of Interest: Technological Innovation; Multinational Corporations
Rutgers Business School, 1 Washington Park, Room 1093
973-353-5050 or cantwell@rbs.rutgers.edu

Susan Carruthers (Ph.D., University of Leeds)
Areas of Interest: Media; Propaganda; Conflict and War
Department of History, Conklin Hall, Room 306
973-353-5410 or scarruth@andromeda.rutgers.edu

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Areas of Interest: Politics of Immigration; Immigration Integration and Anti-Discrimination in Europe and the U.S.
School of Public Affairs and Administration, Center for Urban and Public Service, Room 334
973-353-3981 or arianece@andromeda.rutgers.edu

Jean-Marc Coicaud (Ph.D. and doctorat d'Etat, University of Paris I Sorbonne and the Institut d'Etudes Politiques)
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Law School and Division of Global Affairs, Conklin Hall, Room 211
973-353-3285 or jeanmarc.coicaud@andromeda.rutgers.edu

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Frank Fischer (Ph.D., New York University)
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School of Criminal Justice, Center for Law and Justice, Room 566
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Joanna Regulska (Ph.D., University of Colorado, Boulder)
Areas of Interest: Women’s Agency, Women’s Political Activism; Non-governmental Organizations, Grassroots Mobilization, Citizen’s Participation, Decentralization Reforms; Central and Eastern Europe; European Union; Gender Policies; Human Displacement; Crises In Georgia; Internally Displaced Persons; International Education.
Department of Women’s and Gender Studies and Geography– SAS NB (732) 932-1675 or regulska@rci.rutgers.edu

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Greg Van Ryzin (Ph.D., CUNY)
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DGA Professorial Fellows

Yale Ferguson  (Ph.D., Columbia University)
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yhfergus@gmail.com

James Finckenauer (Ph.D., New York University)
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DGA Associate Faculty

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Mission Statement

Rutgers University in Newark is the only institution in the United States to offer both a Master of Science and Doctoral degrees in Global Affairs. The main goal of the graduate Division of Global Affairs (DGA) is to provide intellectual and practical training in core areas, particularly in the fields of security, ethics, development and the environment. The program offers its ethnically and internationally diverse student population an interdisciplinary and multicultural perspective on global issues.

Cutting across academic fields, DGA brings together faculty from Arts and Sciences (political science, history, sociology, economics, anthropology and others), the School of Law (international law, international organizations, human rights law, comparative jurisprudence), the Business School (global political economy, international business), the School of Criminal Justice, the School of Nursing (global health) and the School of Public Affairs and Administration. The program draws on the expertise of both academics and practitioners with a curriculum that is built around five concentrations: Global Governance, Global Business and Economics, Conflict and Human Rights, Human and Environmental Security, and Global Policy.

The Master's degree, with a more practical emphasis, prepares students to work in the public and private international sectors, as well as in non-governmental organizations, think-tanks, foundations, and media companies focusing on global issues.

The Ph.D., more academically oriented, is geared towards preparing future scholars eager to adopt and cultivate a planetary perspective on global issues from an interdisciplinary and multicultural standpoint. The Ph.D. in Global Affairs can also be an excellent track for policy jobs at the global level requiring advanced expertise.

The Division of Global Affairs also offers dual degrees with the Rutgers Business School and the Rutgers School of Law. Students from the Division of Global Affairs can also benefit from the institutional partnerships that Rutgers University has established with universities around world.

The development and acquisition of foreign language skills is an integral part of the programs offered by the Rutgers Division of Global Affairs. Students are also encouraged to undertake internships in relevant organizations to foster their ability to apply academic knowledge to practical endeavors.
Study at DGA and Shape the 21st Century

• Study at one of the nation’s premier institutes of academic excellence in Global Affairs and interdisciplinary research;
• Learn in an intellectually eclectic environment under distinguished faculty representing a range of disciplines and among students of various academic and professional backgrounds;
• Be a member of a culturally diverse student body;
• Attend classes in a prime location, just 20 minutes from midtown Manhattan and 2.5 hours from Washington D.C. by train.

From the Director

The Division of Global Affairs is one of the few academic entities in the United States that focuses on global affairs. While factoring in the inter-state dimension of international politics, it also recognizes and cultivates the growing importance of non-state actors and issues.

Beyond being dedicated to training students and professionals in the field of Global Affairs, DGA prides itself on offering students interdisciplinary skills and enabling them to develop an understanding of international issues from a global perspective.

Considering the relatively recent emerging field of global affairs as a discipline and its pedagogical challenges, the Rutgers Division of Global Affairs is still, to some extent, a work in progress. Much more remains to be done in terms of organizing an academic program tailored to the intellectual and policy needs of the 21st century. However, there is already enough richness and sophistication in our curriculum to attract some of the best students from around the world.

Jean-Marc Colcaud
Professor of Law and Global Affairs
Director, Division of Global Affairs
Rutgers, the State University of New Jersey
Admissions

Only applicants holding a bachelor's degree or its equivalent from an accredited U.S. college or university, or a recognized institution of higher learning abroad, are admitted into DGA.

Prospective students must apply via the Rutgers graduate admissions website (http://gradstudy.rutgers.edu/apply.shtml).

Ph.D. applicants must apply for the upcoming fall semester while Non-Matriculated or M.S. applicants may apply for either fall or spring semester. All applicants may request a deferral for one semester or up to one year if accepted. Deferral requests and the reasons for the request should accompany the application as well as an additional short statement.

Prospective Ph.D. and M.S. students should submit their official college or university transcripts, GRE scores, three letters of recommendation, a C.V. or resume, a personal bio and a personal statement explaining why the student has chosen to study Global Affairs at DGA as part of their application. The Ph.D. candidate’s personal statement should include an area of interest and the name of a DGA core faculty member that the student would want to work with on his/her dissertation. Ph.D. students must also submit a writing sample 10-20 pages in length. International students must submit a TOEFL exam test score along with their application. Non-Matriculated students do not need to submit a GRE score until they decide to matriculate in the program.

The DGA Admissions Committee reviews a prospective student's entire application and decides to admit, reject, or place a student on a waiting list; if accepted, he or she must complete the program requirements within the maximum allowable time for each degree.

Accuracy is expected in all documents provided by applicants.
### Admission Requirements for M.S. and Ph.D.

#### Master of Science Applicants:
- **Deadline for Admission:** January 1<sup>st</sup> for spring and August 1<sup>st</sup> for fall
- **Degree Program:** Full time or Part time
- **Transcripts:** Required; Official College/University
- **Personal Statement:** Required
- **GRE Exam:** Required
- **Letters of Recommendation:** Required; minimum of three letters
- **Curriculum Vitae/Résumé:** Required
- **Personal Bio:** Required
- **TOEFL:** Required for International Students

#### Ph.D. Applicants:
- **Deadline for Admission:** February 15<sup>th</sup> for the upcoming fall semester
- **Degree Program:** Full time only
- **Transcripts:** Required; Official College/University
- **Personal Statement:** Required
- **Writing Sample:** Required; 10-20 pages
- **GRE Exam:** Required
- **Letters of Recommendation:** Required; three letters
- **Curriculum Vitae/ Résumé:** Required
- **Personal Bio:** Required
- **TOEFL:** Required for International Students

#### Non-Matriculated Applicants:
- **Deadline for Admission:** January 1<sup>st</sup> for spring and August 1<sup>st</sup> for fall
- **Degree Program:** Full time or Part time
- **Transcripts:** Required; Official College/University
- **Personal Statement:** Required
- **GRE Exam:** Not required
- **Letters of Recommendation:** Required; one letter
- **Curriculum Vitae/ Résumé:** Required
- **TOEFL:** Required for International Students
Admission Checklist
Masters of Science Applicants

Deadline for Admission is January 1st for the spring semester and August 1st for the fall semester.

Full-time or part-time students may apply.

All Transcripts: 

Personal Statement: 

GRE Exam: 

Letters of Recommendation: 

Curriculum Vitae/Résumé: 

Personal Bio: 

TOEFL (for international students):
Admission Checklist
Ph.D. Applicants

Deadline for Admission is February 15th for fall semester registration.
Only full-time applicants are accepted.

All Transcripts: 

Personal Statement: 

Writing Sample (10-20 pages) 

GRE Exam: 

Letters of Recommendation: 

Curriculum Vitae/Résumé: 

Personal Bio: 

TOEFL (for international students): 

International Students
Satisfactory English-language proficiency is a prerequisite for graduate study at Rutgers-Newark. Admitted international students may be required to take coursework in English as a Second Language.

International students appointed as teaching assistants are required to take an oral proficiency test regardless of their TOEFL scores.

Non-immigrant international students must present evidence that they have adequate financial resources to meet their educational and living expenses.

All international students are required to meet with the Office of International Student and Scholar Services. For more information visit http://www.ncas.rutgers.edu/oiss.

Application Deadlines
Prospective Ph.D. students must submit a completed application by February 15th for admission in the following fall semester. Prospective M.S. students must submit completed applications by January 1st for spring admission and August 1st for fall admission. International students applying to the M.S. program are recommended to have their completed application in much earlier to allow for enough time to obtain a visa. Non-Matriculated students have the same deadlines as the M.S. program applicants.

Incomplete applications, which are those without a personal statement, three letters of recommendation, a resume, a personal bio, college transcripts, a writing sample (Ph.D. only), TOEFL (int'l students only) and/or GRE scores (Ph.D. and M.S.), will be withdrawn.

Applicants are encouraged to apply well before the deadline, as it can take some weeks for an application to be fully reviewed.

Candidates who are admitted to the Graduate School-Newark are notified by the Office of Graduate and Professional Admissions. Candidates are expected to register for the semester for which they were admitted. Those who fail to do so may be required to submit a second application and fee to be reconsidered for admission at a later date unless they have received approval for deferral to the following semester or academic year. Applicants requiring a deferral should do so at their earlier convenience.
**Change of Program**

Master’s students wishing to change their field or degree program within the Graduate School – Newark must obtain the requisite form from the Office of the Dean, Conklin Hall, Room 241, or on their website: [http://gsn.newark.rutgers.edu](http://gsn.newark.rutgers.edu), submit it to the DGA Director for approval, and return it to the Office of the Dean for final authorization. For enrollment in DGA in the fall semester, the deadline is July 1. For enrollment in DGA in the spring semester, the deadline is December 1.

**Part-Time Study**

Although DGA recommends that all students pursue their studies full time, M.S. and Non-Matriculated students may be enrolled on a part-time basis. Ph.D. students must be full time. A full-time academic load is defined as nine (9) or more credits per semester; a part-time academic load is defined as eight (8) or fewer credits per semester. Graduate fellows, research interns, and graduate and teaching assistants must be registered for full-time study.

**Transfer Credits**

Graduate courses completed at other universities or in other departments or schools at Rutgers University may be accepted for credit at DGA.

- Students who have completed their DGA M.S. degree may use relevant accrued credits (with grades of B or higher) to fulfill the requirements of the Ph.D. in Global Affairs. However, they must abide by the Ph.D. curriculum that is effective in the year of their acceptance to the program. This may require them to take additional courses that will exceed the 52 required credits.

- Graduate-level coursework (with grades of B or higher) may be completed at other programs within Rutgers University upon the written approval of the Director. Once approved, these credits may be applied to either the M.S. or Ph.D. program. Approval must be obtained prior to taking the course unless the course is included in the list of DGA recommended courses distributed to the students by the DGA Administration at the start of each semester. All courses must have a global theme.

- Coursework (with grades of B or higher) completed at institutions other than Rutgers may be applied to meet the requirements of the M.S. or Ph.D. program. No more than 9 credits for M.S. students or 15 credits
for Ph.D. students may be applied toward the final degree. These courses may not be applied to core, concentration or methodology credits without approval from the DGA Director. All courses must have a global theme. Forms must be approved by both the DGA Director and the Graduate School. (see below)

Instructions and requirements on obtaining credits from institutions other than Rutgers University:

• Students must first complete 12 credits with a grade of B or higher at DGA and then submit a Transfer Credit Application (available at both DGA and the Office of the Dean of the Graduate School-Newark, Conklin Hall, Room 241) to DGA.
• Complete form and submit the form to the Associate Director for approval from the Director and then the Graduate School.
• Include an original “official” transcript with the completed form.
• No guarantee is given in advance of Graduate School approval of this form that such credits will be granted.
• Transfer courses must be graduate level (with grades of B or better) and may not include work for a thesis, independent study, research, or non-graded coursework.
• Transfer courses should have been taken within the past 6 years and contain a global or international component to the course.

Restrictions on obtaining credits from institutions other than Rutgers University:

• All graduate-level courses count for no more than 3 credits.
• Transfer credits may not be applied to required core, concentration or methodology courses in either the M.S. or Ph.D. programs without approval from the Director.
• Transfer credits may, in special cases, be used toward a student’s concentration with the approval of the Director.

Credits for professional experience:

• In certain, very rare, circumstances, up to 3 credits for professional experience may be granted in addition to transfer credits. These credits may be applied towards a student's respective. Approval from the Director and the Graduate Dean is required.
• A complete description of the professional experience, how this experience relates to the students degree requirements and the name and title of the student's supervisor must accompany this request.
**Grade Point Average / Academic Performance**

Students must maintain a minimal grade-point average in all non-language courses taken at Rutgers University: 3.0 for M.S. students and 3.50 for Ph.D. students. If a student's academic performance falls below the expected standard, DGA and the Graduate School-Newark may refuse the student the right of future registration and terminate studies.

Students whose grade point average drops below the recommended level, who have failed one or more section of the comprehensive exam or received a grade of B or lower in any course, are required to take the DGA Writing Seminar #26:478:501.

**Graduation Requirements**


Graduating students must complete all forms necessary for the graduation requirement. M.S. students should submit a signed and approved Application for Admission to Candidacy. Ph.D. students should submit approved Dissertation Defense Report for the Degree of Doctor of Philosophy (signed by all committee members), two copies of the title page (must be on special paper, see instructions for details, and also signed by all committee members in same color ink), the most current ProQuest/UMI Publishing Agreement, and the most current Survey of Earned Doctorates. Once approved, the Ph.D. students will also need to electronically upload their dissertation in accordance with the instructions provided by the Graduate School. Upon receipt of the forms, the Graduate School will request a departmental audit for certification of the courses taken. Students are responsible for making sure they have taken the required credits prior to defending their degree and applying for graduation. Graduation forms, detailed instructions and information on current deadlines are available at DGA and the Office of the Dean of the Graduate School-Newark, Conklin Hall, Room 241. Also, please consult both the DGA and the Newark Graduate School's websites.
Time Limits
The maximum allowable time for a M.S. in Global Affairs is six years. The maximum allowable time a Ph.D. in Global Affairs is eight years (please note that students who received a M.S. degree from DGA begin the Ph.D. program in year 3). These limits apply regardless of whether the students are a part time or full time applicant. Students who are unable to maintain these goals may submit a request to the Director to approve additional time. If prior approval is not received, students may be required to terminate their graduate studies and withdraw from the Graduate School-Newark.

Tuition and Fees
Please consult this website for a complete fee schedule: http://studentabc.rutgers.edu.

Financial Support
DGA offers a very small number of highly competitive Teaching Assistantships for full-time Ph.D. students which will provide a stipend, full tuition, fees and health benefits. Students may receive teaching assistantships, which are offered on an annual basis, for up to three years.

In order to qualify for teaching assistantships, incoming Ph.D. students must submit complete applications for graduate study at DGA by February 15th. Incomplete applications, those without a C.V. or resume, a personal bio, a writing sample, a personal statement, three letters of recommendation, transcripts, and GRE scores, will not be considered. Interviews may be conducted by the Ph.D. committee to determine which applicants will receive a teaching assistantship. Approximately three teaching assistantships are awarded to incoming students each year.

Teaching assistants must maintain an excellent academic record and be a full time student in order to qualify. Recipients of teaching assistantships may not have outside employment. International students appointed as teaching assistants are required to take an oral proficiency test regardless of their TOEFL scores.
T.A. Application Checklist
DGA Ph.D. Students

Deadline for Application is February 15th

Teaching Evaluations: 

Personal Statement: 

Writing Sample (10-20 pages): 

Letter of Recommendation (outside of Rutgers) 

Additional Letters of Recommendation: 

Curriculum Vitae/Résumé: 

Personal Bio: 

Rutgers Transcripts (DGA Administration to obtain) 

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Dissertation Fellowship, which does not include tuition remission, may be available to Ph.D. students who are in their final year of matriculation, passed the comprehensive exams, completed 73 credits of coursework and dissertation research credits, and plan to complete their dissertation and graduate by May of the next academic year. Applications must be directed to the Associate Director of DGA by January 15th and should include the following:

1. Cover letter:
   a. Outline your qualifications and an expected date of dissertation defense.
   b. Why you chose DGA and what you have gained from your experience here at DGA.
   c. A summary of your dissertation-related research, field work and writing plans.
   d. A schedule of work to be done over the academic year until completion should be attached.

2. A personal bio.
3. A C.V.
4. Three letters of recommendation.
   a. One letter should be from one of your outside reader or an academic that has worked with you from an institution other than Rutgers University.
   b. One letter should be from your main advisor stating how you are progressing and assurances that you are on schedule to graduate in May of the following year.

5. Prospectus and a substantive and high quality writing sample (chapter(s)) done toward completing the dissertation.

Fellows may receive health benefits through the payment of student fees.

Students in year six (6) or beyond will not be considered.
Dissertation Fellowship Application Checklist

DGA Ph.D. Students

Deadline for Application is January 15th

Personal Statement:

Schedule of Work until May of next AY:

Writing Sample (current dissertation):

Letter of Recommendation (dissertation advisor):

Letter of Recommendation (outside of Rutgers):

Add’l Letter of Recommendation:

Curriculum Vitae/Résumé:

Personal Bio:

Rutgers Transcripts (DGA Administration to obtain)
**Work Study**

*Federal Work-Study* may be offered to students with financial need as a self-help portion of the financial aid award. For more information about Federal Work-Study jobs on and off campus, students should contact the Office of Financial Aid, 249 University Avenue, Blumenthal Hall, Room 302, Newark, NJ 07102 (973 353-5151). For more information, please visit [http://studentaid.rutgers.edu](http://studentaid.rutgers.edu).

**Housing**

Students interested in on-campus housing should contact the Office of Housing and Residence Life, 91 Bleeker Street, Newark, NJ 07102 (973 353-1037), or visit [http://housing.newark.rutgers.edu](http://housing.newark.rutgers.edu).

**Advising**

The DGA Associate Director advises students on requirements set forth by the Curriculum Committee for both the M.S. and the Ph.D. programs. For all academic questions, the Associate Director will schedule a meeting with either the Director or one of the DGA core faculty. For Ph.D. students who have a full committee, such questions should be addressed to their dissertation committee chair or one of their additional readers.

Dissertation advisers are DGA core faculty members who help Ph.D. students choose a dissertation topic, approve the dissertation proposal, and, together with the student, form the dissertation committee. Dissertation advisers also chair dissertation committees, provide grades for dissertation research, and monitor Ph.D. students' progress by approving their annual study plans and recommending registration based on the student's dissertation progress.

All Ph.D. students should, by the beginning of their second year, have a formal dissertation adviser to assist them in the selection of classes toward their concentration and the beginning stages of their dissertation proposal. The student must request a member of the DGA core faculty, who shares their research interests, to serve as their dissertation adviser. If the student is unable to do so, deviation from the core faculty is allowed upon the approval of the Director. In addition, the Ph.D. student must select three additional members of their dissertation committee for a total of four committee members. Other committee requirements include: one additional core faculty member (total of two counting the dissertation chair); one faculty member from outside of Rutgers University; and all members must be in a tenure or tenure track position at an institution of higher education or its equivalent at universities abroad. It is also highly recommended that at least one member be an expert in the student's specific field of choice.

The Ph.D. student's dissertation proposal should be approved by the full committee by the end of the first year of taking dissertation research credits.
Complaints and Appeals
All complaints about any aspect of the DGA program or appeals regarding a student’s standing in the program must first be directed, in writing, to the DGA Director. Students may then continue the appeal process through the Graduate Dean’s Office.

Auditing Courses without Registration
Upon obtaining the permission of the instructor of the course and subject to the availability of space, full-time students may audit courses without registration. No academic credit is earned in this manner; no official record of audited courses is kept. Approval does not extend beyond the course instructor.

Non-degree Graduate Student Program
DGA will accept non-degree students. All requests must come through Admissions. Students should include all required documentation necessary for M.S. admission. Non-degree students must apply to either the M.S. or the Ph.D. program prior to receiving twelve credits.

Termination of Studies
Students may be required to terminate their graduate studies and withdraw from the Graduate School-Newark if they fail to meet the minimum requirements of the program or the school. Failure to make continuous progress toward the attainment of the degree may constitute a basis for termination.

Leave of Absence
Students who wish to take a leave of absence from their studies must make a formal request in writing and include in their request why a leave of absence is necessary, including, if relevant, supporting medical documentation. The leave must then be approved by the DGA Director. Students who take a leave of absence must still complete the degree program in which they are enrolled within the maximum time limits permitted for their respective degree program. Registration will not be permitted during the student’s leave. Matriculation continued is not available during this time.
Matriculation Continued
Matriculation continued is offered to DGA Ph.D. students who have completed all their required 73 credits and are making progress on their dissertation. A small statement from the student's dissertation advisor is required prior to the beginning of each semester that the student is progressing. Additionally, students must complete a schedule of completion or a time table. Students must adhere to the time table so special attention should be paid in the preparation of this document. Should the time table change at any time, a revised one should be submitted to the DGA with an explanation of the change. Students not able to make progress toward their dissertation are advised that they may not register and should re-enter the program once they are able to focus their attention on writing their dissertation. Matriculation continued is not available for leaves of absence in the program.

Ph.D. students with outstanding loans may request full time matriculation in order to receive a loan deferral. Students must be working full time on their dissertation in order to register for full time matriculation continued. Their advisor should send an email to the Associate Director in the beginning of each semester to receive a special permission number for this registration.

M.S. students who have completed their requirements and are awaiting the completion of a final paper or their thesis prior to graduation may register for matriculation continued provided continued progress is being made during this time. If the student has incompletes in core courses, a note from the faculty member must be provided stating that it is possible for the student to receive a grade of ‘B’ or higher to eliminate the incomplete.

Readmission
The Office of the Dean of the Graduate School-Newark, Conklin Hall, Room 241, has final approval for all applications by former students seeking readmission to the school. The readmission procedure is required of all students who 1) have withdrawn officially from school, 2) did not receive a degree in the program for which they were enrolled, or 3) failed to maintain continuous registration through coursework or matriculation continued status.
Visiting Fellows

DGA welcomes applications from senior, junior, and postdoctoral scholars for the status of Visiting Fellow. DGA does not offer fellows financial assistance. However, DGA can provide them with access to all DGA facilities and programs, the university library system, and, if available, office space and a computer. Space is extremely limited.

Applications for Visiting Fellow status should be addressed to the DGA Director and must include a brief cover letter describing the research project to be pursued at DGA along with a curriculum vitae. DGA is able to sponsor visiting fellows through the J1 exchange program which is administered by the Bureau of Educational and Cultural Affairs of the U.S. Department of State. For more information please visit the Rutgers Office of International Student and Scholar Service at http://www.ncas.rutgers.edu/oiss.
MASTERS OF SCIENCE

The Division of Global Affairs (DGA) offers a Master of Science (M.S.) degree in Global Affairs. It is a multidisciplinary field concerned with theoretically informed and problem-oriented approaches to transnational issues and their interaction with local issues.

M.S. DEGREE REQUIREMENTS:

Forty (40) credits are required for the M.S. degree in Global Affairs. All students must complete:

- six core courses with grades of B (3.0) or higher, (18 credits)
- two colloquium with grades of Pass, (4 credits)
- one research methodology course, (3 credits)
- three courses in a concentration, (9 credits)
- two additional or elective credits, (6 credits)
- language requirement (no credit)
- Note: M.S. students are strongly encouraged to take both a qualitative and a quantitative methodology course.

M.S. students must maintain a grade-point average of 3.0 or higher in all non-language courses taken at Rutgers University. If a student's academic performance falls below the expected standard, the DGA and the Graduate School-Newark may refuse the student the right of future registration and terminate studies. Students with an insufficiently high grade-point average may submit an appeal to the DGA Director.

Core Courses (18 credits):
Students must complete six core courses with grades of B (3.0) or higher in order to remain in the program. Students who do not receive a grade of B or higher in any core course must either retake it or take another core course from within one of the remaining core courses.
All core requirements must be completed at Rutgers Newark. Transfer or concentration credits may not be used in fulfillment of core requirements.

The DGA Director, due to a lack of offerings, may agree to accept another DGA course as a core requirement so a student may graduate on time. Permission must be requested prior to the registration of this course. Written proof of such permission is required by the Graduate School with other graduation requirements.

Six of the nine courses below must be taken:

1. 26:478:537 Global Governance
2. 26:478:541 / 26:553:607 Global Political Economy
6. 26:478:504 International Law OR 26:478:525 International Legitimacy and Global Justice OR 23:600:638 International Law and World Order (note to dual JD / M.S. or Ph.D students; JD students should matriculate in the School of Law and take course as all courses in 23:600 as the Law School will not accept 26:478)
7. 26:478:538 Global Environmental Issues
9. 26:478:514 Ethics and Global Affairs

Course numbers may change in a given academic year. Please consult the DGA website (http://dga.rutgers.edu) for updated details.
**Colloquium Requirement (4 credits):**
Students are required to complete two semesters of the colloquium. Each 2-credit course (26:478:570/571) consists of a series of seminars on a relevant topic or geographical area. The colloquium is graded on a Pass/Fail basis. Grades are provided by the professor organizing the colloquium. Students must attend a minimum of five of the six colloquium lectures and five of the many Global Affairs lecture series to obtain a grade of passing.

All DGA students are encouraged to attend, on a noncredit, non-registered basis, as many of the DGA lectures and colloquium as possible. Only 4 credits may count toward the degree.

**Methodology Requirement (3 credits):**
Students must complete one 3-credit methodology course (one 3-credit qualitative or one 3-credit quantitative). As stated above, students are strongly encouraged, but not required, to take an additional methodology course, one qualitative and one quantitative.

Please see below for a list of courses that fall within the methodology requirement:

- 26:790:533 Research Methodology in Political Science (qualitative)
- 20:834:561 Analytical Methods (quantitative)
- 26:960:577 Linear Statistical Models (quantitative)
- 26:478:506 Quantitative Methods in Global Affairs (quantitative)
- 26:220:507 Econometrics (advanced; quantitative)
- 26:960:670 Multivariate Analysis (advanced; quantitative)
- 20:834:562 Research Design (quantitative –prerequisite of Analytical Methods is required)
- 26:790:510 Public Policy Analysis- Theory & Methods Nt’l Global Perspective (quantitative)
- 26:478:532 Global Data & Statistics (quantitative)
Concentrations (9 credits):
M.S. students may choose a concentration in one of the five available areas.

- Conflict and Human Rights
- Global Business and Economics
- Global Governance
- Global Policy
- Human and Environmental Security

Core courses taken in excess of the required number may be used toward the concentration. However, core courses taken within the required amount may not be used toward the concentration requirement.

Conflict and Human Rights

- American Security and Sub-Saharan Africa (26:478:520)
- Anthropology and War (26:070:530; 26:478:530)
- Civil Resistance (26:478:577; 26:920:577)
- Civil Resistance and the Dynamics of Nonviolent Conflict (summer)
- Culture and Globalization (26:070:599; 26:478:599)
- Gender Global Politics (26:790:540)
- Genocide (26:070:598; 26:478:598)
- Global Justice (26:070:575; 26:478:575)
- History of Africa (26:478:topics)
- International Human Rights Law (23:600:538)
- Law and the Arab Spring (23:600:547:01)
- Media and American War: Research Seminar (26:510:532)
- Nationalism and Ethnic Conflict (26:478:topics)
- Nuremberg Trials and their Legacy (26:478:topics)
- Religion, Politics and Global Affairs (26:478:topics)
- Social Movements and Globalization (26:478:585; 26:920:585)
- Strategic Nonviolent Conflict (26:478:576; 26:920:576)
Global Business and Economics

- Corporate Innovation and International Business (26:478:596; 26:553:604)
- Developmental Economics (26:220:539)
- Economics of Immigration, Gender and Family (26:220:505; 26:478:505)
- International Trade (26:478:518; 26:220:518)
- International Finance (26:478:519; 26:220:519)
- Microeconomic Theory (26:220:501)
- National Innovation Policy and International Business (26:478:593; 26:553:605)

Global Governance

- Atrocities, War Crimes & Int'l Law (26:478:523)
- Comparative Law (23:600:671)
- Evolving Diplomacy and Global Politics (26:478:509)
- Global Climate Change: Science, Law and Economics (Law School)
- Global Governance (26:478:537; 26:790:537)
- Global Health (45:705:652)
- Globalization and Cities (20:834:617)
- International Comparative Jurisprudence (26:478:526)
- International Law and World Order or International Law (23:600:638; 26:478:504) (NOTE: dual JD and Ph.D. students should take 23:600:638)
- International Legitimacy and Global Justice (26:478:525)
- Introduction to International Law (26:478:524)
- Nation Building (20:834:504)
- Nationalism and Ethnic Conflict (26:478:522)
- Nuremberg Trials and their Legacy (26:478:topics)
- Policy Analysis for Global Issues (26:790:510)
- Power, Institutions and Norms in Global Affairs (26:478:517)
- Theory of International Relations (26:478:topics)
- US Foreign Policy and Global Issues (26:790:514)
Human and Environmental Security
- American Security and Sub-Saharan Africa (26:478:520)
- Anthropology and War (26:070:530; 26:478:530)
- Atrocities, War Crimes & Int’l Law (26:478:523)
- Environmental Conflict (26:735:525:01:15899)
- Ethics and Global Affairs (26:478:514)
- EU as the Security Actor (26:478:513)
- Genocide (26:070:598; 26:478:598)
- Global Climate Change: Science, Law and Economics (23:600:610)
- Globalization and Security (26:478:595)
- Human Security Seminar (26:478:516)
- Immigration and Security in Europe and the US (26:478:515)
- Modern Political Terrorism (26:478:574)
- Religion, Politics and Global Affairs (26:478:topics)
- Terrorism and International Law Seminar (20:600:772)

Global Policy
- Ethics Security and Global Affairs (26:478:514)
- Global Data and Statistics (26:478:511)
- Global Health (45:705:652)
- Global Knowledge: Epistemology, Methodology, Policy (26:478:topics)
- Global Policy Seminar (26:478:510)
- International Comparative Jurisprudence (26:478:526)
- Introduction to International Law (26:478:524)
- National Innovation Policy and International Business (26:478:593; 26:553:605)
Language Requirement (no credit):
All M.S. students must demonstrate, at any time during their course of study at DGA both reading and writing knowledge of at least one modern language other than English. Reading and writing knowledge involves comprehension of global affairs issues. Students can demonstrate this knowledge by satisfying one of the following criteria:

1. Completing four semesters of a language at Rutgers University or other approved and accredited institutions.
2. Passing reading-knowledge examinations at Rutgers University (administered by DGA or the Rutgers-New Brunswick Language Institute).
3. Graduating from a foreign institution of higher education where courses are offered in a language other than English.

Language course credits do not count toward the requirements necessary for a M.S. in Global Affairs.

Internship:
Internships are not required as part of DGA’s program; however, upon prior approval from the DGA Director, students may complete an internship for 3 or less credits from an approved international organization, NGO, government agency, transnational corporation, media organization, or other institution active in some aspect of Global Affairs. Internships generally entail one full day or more of work per week for the duration of the semester. Students interested in internship credits should submit a request in writing to the Director. The request should include the following: a description of their duties with the name of the organization, a summary of how the position will assist the student in their future endeavors, and the name and title of the person to whom they report.

To participate in the Division of Global Affairs internship program, M.S. students must have a cumulative GPA of 3.25 or above. It is recommended that they not intern until they have completed 18
credits. Students are responsible for finding their own positions. DGA does not place students, but will assist students with the process.

Upon completion of the internship, students should submit a paper on what they learned and a note of completion and evaluation from their supervisor.

Independent Study:

M.S. students may not exceed 3 credits of independent study courses explicitly dealing with topics related to Global Affairs. Such credits should not be used to maintain matriculation.

In order to embark upon an independent study, students must:

• Identify a DGA faculty member (core or associate) willing to supervise the research and grade the paper or project.
• Register for the course after acquiring a special permission number and approval from the DGA Director. Students wanting special permission for independent studies should submit the following:
  o Written approval from the DGA core or associate faculty member willing to supervise them;
  o A topic and focus for the paper;
  o Details on the student’s current status.
• Complete the paper or project within the required time frame and submit it to the DGA faculty member supervising the independent study course for a letter grade.
  o Please note: late papers will result in a lower grade.
  o As a guide, paper should be formatted as New Roman 12 font and approximately 10,000 words for a three credit course.
• Note: number of words may differ according to the guidelines provided by the advisor of the independent study. Students should defer to the final decision of the faculty member advising the independent study.
Master's Thesis:
M.S. students may write a master's thesis in the course of two semesters for 6 credits (26:478:695, 696). Students considering doctoral studies are urged to complete a thesis.

Students choose the topic of their thesis in consultation with their faculty adviser. The thesis must focus on some aspect of Global Affairs, a multidisciplinary field concerned with theoretically informed and problem-oriented approaches to transnational issues and their interaction with local issues.

The thesis should be about 100 pages in length (double-spaced; notes, footnotes, and bibliography are additional). They must be written in Standard English, adhere to proper academic form, and be free of typographical errors. The final draft of the thesis must be electronically prepared in strict accordance with the instructions given by the Office of the Dean of the Graduate School-Newark, Conklin Hall, room 241.

The student’s DGA core faculty/advisor should examine and grade the thesis. The DGA requires at least one additional reader but recommends two. Both must sign and date the cover page of the thesis as well as the Master Candidacy form.

Master's Thesis Advisor and Committee

A member of the DGA core or DGA associate faculty may become a student’s master's thesis advisor.
• Faculty are encouraged to communicate and interact regularly during the two semesters the student is working on the thesis.
• Methodology and any field work should be decided upon early in the first semester of the thesis so the student may complete the work in the required time limit.
• Grades will not be provided until the completion of the thesis.
• The primary advisor is responsible for communication. Feedback to the student should with the consent and approval of the primary advisor. Candid and prompt feedback is expected.
• At the start of the second semester, the advisor, in consultation with the student, will agree on additional readers for the thesis. These readers will review both a preliminary draft and the final version of the thesis. All examiners together will agree to the final grade.
From the M.S. to the Ph.D.:

Students who complete a M.S. degree at DGA may use relevant accrued credits (with grades of B or higher) to assist in fulfilling the requirements of the Doctorate of Philosophy (Ph.D.) degree in Global Affairs. They must first submit a complete application and obtain admission into the doctoral program. Admission to the Ph.D. program is extremely competitive. Current M.S. students are not guaranteed placement.

- Students admitted to the Ph.D. program must adhere to the revised curriculum requirements in the academic year they are admitted to the Ph.D. program.
- Students who enter the Ph.D. program with an M.S. degree from DGA will be considered as year three students in terms of their timetable for completion of the doctorate.
- M.S. students, when applying, should include in their letter of interest a dissertation topic, focus and timetable for completion of their dissertation.

M.S. en Route to the Ph.D.:

Ph.D. students may also acquire the M.S. en route to a doctoral degree. In order to do so, Ph.D. students must fulfill all M.S. requirements, complete the required forms (Application for Admission to Candidacy for the Master's Degree and the on-line Graduate Diploma Application for Newark Students), and submit them to the Director of DGA and the Office of the Dean of the Graduate School-Newark for approval.

Grades:
Courses taken in fulfillment of the M.S. are graded in the following manner:

- All core courses, methodology courses, optional courses and independent study courses receive letter grades.
- The colloquium and internships receive Pass/Fail grades. Faculty members organizing Colloquium provide grades for the colloquia; the DGA Director will provide the grade for internships.
• The master’s thesis will generally receive grades of S (satisfactory) or U (unsatisfactory). Some faculty will want a letter grade which is also allowable for a master’s thesis. The student’s DGA faculty adviser provides the grades for master’s theses.

**Time Limits:**

Students must complete their degrees within six years of admission into the M.S. program, regardless of whether students are part time or full time and regardless of whether they entered DGA with or without transfer credits. Students who fail to meet this deadline may be forced to withdraw from graduate studies at DGA.
Program Learning Goals for M.S. Students:

1. Acquisition of fundamental knowledge in Global Affairs.
   a. The DGA assessment is accomplished by our students fulfilling the requirements for graduation. As of 9/2012 these requirements are:
      i. forty (40) credits are required for the M.S. in Global Affairs.
      ii. All graduates to complete:
          1. six core courses with grades of B (3.0) or higher (18 credits);
          2. two semesters of Colloquium with grades of Pass (4 credits);
          3. one methodology course (3 credits);
          4. three courses in one of DGA’s five concentrations (9 credits), Conflict & Human Rights, Global Business & Economics, Global Governance, Human and Environmental Security, and Global Policy;
          5. two additional or elective DGA courses (6 credits);
          6. a language requirement (no credit). All students must maintain a grade point average of 3.0 or higher in all non-language courses.
   b. The Role of the Program:
      i. Both the DGA core faculty’s Master’s Committee and the Curriculum Committee hold regular meetings each semester to discuss the M.S. requirements, current admissions, the current curriculum and if the discipline requires changes within the curriculum.
      ii. Satisfactory English-language proficiency is a prerequisite for graduate study at Rutgers-Newark. Admitted international students may be required to take coursework in English as a Second Language. These students and domestic students requiring better writing skills are required to take the DGA Writing Seminar 26:478:501.
iii. The DGA Writing Seminar is a relatively new course designed to assist masters students write research papers and understand plagiarism. The course is also required for students receiving a grade of ‘B’ or below in a DGA course. It is highly recommended for any student but especially for those whose 1st language is not English or has been advised by a DGA core faculty member to do work on their writing skills.

iv. All M.S. students are required to attend an annual group meeting with the Director and other MS students to discuss in their views on the curriculum, their research focus and their plans for after graduation. In this meeting the Director will solicit suggestions for improvement, provide recommendations on where to look for employment upon graduation and how to prepare for such opportunities.

v. Students who seem unsure of why they chose the program who what they plan to do with their degree are strongly encouraged to meet with the Director privately to further discussions in private.

vi. The DGA provides lectures to M.S. students during the course of each year on a variety of issues including how to perform research and utilize the tools within the library system.

vii. Although there is no current requirement for M.S. students to prepare a master’s thesis, students are encouraged to do so. Clear methodological guidance and more offerings are key in order to make the writing of a thesis a valuable one. The thesis is an excellent learning experience for the drafting of a Ph.D. dissertation, future publications and one of the requirements for a DGA M.S. student choosing to apply to the DGA Ph.D. program.

2. Engagement in the conduct of individual career goals and research.
   a. The DGA assessment is accomplished by:
i. The DGA courses offered outside of Global Business or Economics will require one or more papers due, generally at the end of the semester, thereby giving the students a number of opportunities to gain significant experience in preparing research papers.

ii. A student has the opportunity to prepare a Master’s thesis, an independent studies and / or internship credit which will allow students to gain expertise in their research area of choice with one of DGA’s core or associate faculty.

1. The thesis will address some dimension of Global Affairs (a multidisciplinary field concerned with theoretically informed and problem-oriented approaches to transnational issues and their interaction with local issues).

2. Student’s choosing to prepare a master’s thesis must register for six master’s thesis credits over the span of not less than one full year, select a faculty member to work with on the thesis and, at least one, but preferably two, additional readers. One of the three committee members must be a DGA core faculty member.

b. Role of the Program:

i. The Director is available to all M.S. students requiring guidance and advice on selecting the proper curriculum and various career options upon graduation. Additionally, students are encouraged to seek out the advice and opinions of other DGA core faculty who may be closer to their area of expertise.

ii. M.S. students are encouraged to take an internship at an NGO or institution that is consistent with their career goals. The Director and core faculty will gladly assist students in identifying and applying for an internship. Additionally, the Director works with various organizations to establish a number of internships which are offered to DGA students through a competitive application process. DGA send out emails regularly on such opportunities.
iii. DGA has now started to enhance its website which will include systematically posting fellowships, internships and job opportunities. This is a first step towards establishing bridges between DGA students and the professional field of global affairs. With its continued growth, DGA hopes to engage professionals from the field of Global Affairs in a more active and systematic fashion.

3. Preparation for an independent career.
   a. The DGA assessment is accomplished by:
      i. Students know how to prepare a research paper for original research.
      ii. M.S. students choosing to move toward a research career are strongly encouraged to write a master's thesis. The thesis will address some dimension of Global Affairs (a multidisciplinary field concerned with theoretically informed and problem-oriented approaches to transnational issues and their interaction with local issues).
      iii. Students will be able to successfully present their research at conferences or other external meetings, understand how to discuss their views publically at panels, work with peers and colleagues on collaborative initiatives and publish effectively.

b. Role of the Program:
   i. The Ph.D. students conduct a Ph.D. research roundtable where Ph.D. students lecture on their own individual research. M.S. students are invited to the roundtable exposing them to a Global Affairs Ph.D. student’s work in progress and are encouraged to solicit discussions surrounding the work.
   ii. The DGA provides a weekly or bi-weekly speaker series which provides them with exposure to career opportunities. The career development series has included speakers from UNICEF, Carnegie, the World Bank, the Clinton Foundation, etc. The second being a Global Policy series which includes well know scholars from around the world discussing global
issues. Lastly, a core and associate faculty speaker series where our faculty discuss a variety of topics within their area of expertise.

iii. Students are encouraged and supported in the presentation of papers at conferences related to their desired area of expertise. The DGA provides a small amount of funding to M.S. students for such purposes.
**Ph.D. Program**

The Division of Global Affairs (DGA) offers a Doctorate of Philosophy (Ph.D.) in Global Affairs—a multidisciplinary field concerned with theoretically informed and problem-oriented approaches to transnational issues and their interaction with local issues.

**Ph.D. DEGREE REQUIREMENTS:**

Seventy-three (73) credits are required for the Ph.D. in Global Affairs. All students must complete:

- six core courses with grades of B (3.0) or higher (18 credits)
- two colloquium with grades of Pass (4 credits)
- two methodology courses (6 credits)
- four courses in a concentration (12 credits)
- four additional or elective DGA courses (12 credits)
- dissertation research (21 credits)
- a language requirement (no credit)

In addition, students must:

- pass the 52-Credit Review
- pass the comprehensive examination
- receive approval for a dissertation proposal
- write, successfully defend, and submit a dissertation

Students must maintain a grade-point average of 3.50 or higher in all non-language courses taken at Rutgers University, in order to acquire the Ph.D. If academic performance falls below the expected standard, the student will fail to pass the 52-Credit Review. The DGA Director and the Graduate School-Newark may refuse them the right of future registration and terminate studies.
Core Courses (18 credits):

Students must complete six core courses with grades of B (3.0) or higher in order to remain in the program. Students who do not receive a grade of B or higher in any core course must either retake it or take another core course from within one of the nine courses.

All core requirements must be completed at Rutgers Newark. Transfer credits may not be used in fulfillment of core requirements.

The DGA Director may agree to accept another DGA course as a core course so a student may graduate on time; however such requests at the Ph.D. level are generally not approved. Permission must be requested prior to the registration of this course and students are strongly advised against such requests. The comprehensive examinations are directly related to the DGA core courses so deviating from the required program could compromise how well a student performs on the exam.

Six of the nine courses below must be taken:

1. 26:478:537 Global Governance
2. 26:478:541 / 26:553:607 Global Political Economy
6. 26:478:504 International Law OR 26:478:525 International Legitimacy and Global Justice OR 23:600:638 International Law and World Order (note: dual JD / M.S. or Ph.D. students should take all courses in 23:600 as the Law School will not accept 26:478)
7. 26:478:538 Global Environmental Issues
9. 26:478:514 Ethics and Global Affairs

Course numbers may change in a given academic year. Please consult DGA’s website (http://dga.rutgers.edu) for updated details.
Colloquium Requirement (4 credits):

Students are required to complete two semesters of the colloquium. Each 2-credit course (26:478:570/571) consists of a series of seminars on a relevant topic or geographical area. The colloquium is graded on a Pass/Fail basis. Grades are provided by the professor organizing the colloquium. Students must attend a minimum of five of the six colloquium lectures and five of the many Global Affairs lecture series to obtain a grade of passing.

All DGA students are encouraged to attend, on a noncredit, non-registered basis, as many of the DGA lectures and colloquium as possible. Only 4 credits may count toward the degree.

Methodology Requirement (6 credits):

Students must complete six credits of methodology courses (at least one 3-credit qualitative and at least one 3-credit quantitative). Students are strongly encouraged, but not required, to take additional advanced methodology courses.

Please see below for a list of DGA courses that fall within the methodology requirement:

Qualitative:

- 20:834:512 / 26:834:610 Research Design (advanced)
- 26:790:533 Research Methodology in Political Science (basic)
- 26:478:590 Doctoral Seminar in Theory and Methods (advanced; Ph.D. only)
- 26:790:510 Public Policy Analysis- Theory & Methods Nat'l Global Perspective

Quantitative:

- 20:834:561 Analytical Methods (basic)
- 26:960:577 Linear Statistical Models (basic)
- 26:478:506 Quantitative Methods of Global Affairs (basic)
- 26:960:670 Multivariate Analysis (advanced)
- 26:834:607 Quantitative Methods I (advanced; Ph.D. only)
- 26:834:608 Quantitative Methods II (advanced; Ph.D. only)
- 26:478:532 Global Data & Statistics (basic)
Note: Ph.D. students are encouraged to take advanced methodology courses as electives in addition to the required six credits.

Concentrations (12 credits):

Ph.D. students may choose a concentration in one of the five available areas.
- Conflict and Human Rights
- Global Business and Economics
- Global Governance
- Human and Environmental Security
- Global Policy

Core courses taken in excess of the required number may be used toward the concentration. However, core courses taken within the required amount may not be used toward the concentration requirement.

Conflict and Human Rights
- American Security and Sub-Saharan Africa (26:478:520)
- Anthropology and War (26:070:530; 26:478:530)
- Civil Resistance (26:478:577; 26:920:577)
- Civil Resistance and the Dynamics of Nonviolent Conflict (summer)
- Culture and Globalization (26:070:599; 26:478:599)
- Gender Global Politics (26:790:540)
- Genocide (26:070:598; 26:478:598)
- Global Justice (26:070:575; 26:478:575)
- History of Africa (26:478:topics)
- International Human Rights Law (23:600:538)
- Law and the Arab Spring (23:600:547:01)
- Media and American War: Research Seminar (26:510:532)
- Nationalism and Ethnic Conflict (26:478:topics)
- Nuremberg Trials and their Legacy (26:478:topics)
- Religion, Politics and Global Affairs (26:478:topics)
- Social Movements and Globalization (26:478:585; 26:920:585)
- Strategic Nonviolent Conflict (26:478:576; 26:920:576)
Global Business and Economics

- Corporate Innovation and International Business (26:478:596; 26:553:604)
- Developmental Economics (26:220:539)
- Economics of Immigration, Gender and Family (26:220:505; 26:478:505)
- International Trade (26:478:518; 26:220:518)
- International Finance (26:478:519; 26:220:519)
- Microeconomic Theory (26:220:501)
- National Innovation Policy and International Business (26:478:593; 26:553:605)
- Theory of International Business (26:478:597; 26:553:602)

Global Governance

- Atrocities, War Crimes & International Law (26:478:topics)
- Comparative Law (23:600:671)
- Comparative Jurisprudence: Rights and Sentiments in a Globalizing Legal Culture (26:478:topics)
- Evolving Diplomacy and Global Politics (26:478:509)
- Global Climate Change: Science, Law and Economics (Law School)
- Global Governance (26:478:537; 26:790:537)
- Global Health (45:705:652)
- Globalization and Cities (20:834:617)
- International Law and World Order or International Law (23:600:638; 26:478:504) (NOTE: dual JD and Ph.D. students should take 23:600:638)
- International Legitimacy and Global Justice (26:478:525)
- Introduction to International Law (26:478:topics)
- Nation Building (20:834:504)
- Nuremberg Trials and their Legacy (26:478:topics)
- Policy Analysis for Global Issues (26:790:510)
- Power, Institutions and Norms in Global Affairs (26:478:517)
- Theory of International Relations (26:478:topics)
- US Foreign Policy and Global Issues (26:790:514)
**Human and Environmental Security**
- American Security and Sub-Saharan Africa (26:478:520)
- Anthropology and War (26:070:530; 26:478:530)
- Atrocities, War Crimes & International Law (26:478:523)
- Environmental Conflict (26:735:525:01:15899)
- Ethics and Global Affairs (26:478:514)
- EU as the Security Actor (26:478:513)
- Genocide (26:070:598; 26:478:598)
- Global Climate Change: Science, Law and Economics (23:600:610)
- Globalization and Security (26:478:595)
- Human Security Seminar (26:478:516)
- Immigration and Security in Europe and the US (26:478:515)
- Modern Political Terrorism (26:478:574)
- Terrorism and International Law Seminar (20:600:772)

**Global Policy**
- Global Data and Statistics (26:478:511)
- Global Health (45:705:652)
- Global Knowledge: Epistemology, Methodology, Policy (26:478:topics)
- Global Policy Seminar (26:478:510)
- International Comparative Jurisprudence (26:478:526)
- Introduction to International Law (26:478:524)
- Media and American War: Research Seminar (26:510:532)
Language Requirement (no credit):

All Ph.D. students must demonstrate, at any time during their course of study at DGA both reading and writing knowledge of at least one modern language other than English. Reading and writing knowledge involves comprehension of global affairs issues. Students can demonstrate this knowledge by satisfying one of the following:

- Completing four semesters of a language at Rutgers University or other approved and accredited institutions.
- Passing reading-knowledge examinations at Rutgers University (administered by DGA or the Rutgers-New Brunswick Language Institute).
- Graduating from a foreign university where courses are offered in a language other than English.

Language course credits do not count toward the requirements necessary for a Ph.D.

Internship:

Internships are not required as part of the DGA program. However, upon prior approval from the DGA Director, students may complete an internship for up to 3 credits with an approved international organization, NGO, government agency, transnational corporation, media organization, or other institution active in some aspect of Global Affairs. Internships generally entail one or more days of work per week for the duration of the semester. Students interested in internship credits should submit a request in writing to the Director and include a description of their duties including the name of the organization, as well as the name and title of the person to whom they report.

It is recommended that students not intern until they have completed 18 credits. Students are responsible for finding their own positions. DGA does not place students, but will assist students with the process.
Upon completion of the internship, students should submit a paper on what they learned and a note of completion and evaluation from their supervisor.

**Independent Study:**

Ph.D. students may not exceed 6 credits of independent study courses explicitly dealing with topics related to global affairs. Such credits should not be used to maintain matriculation.

In order to embark upon an independent study, students must:
- Identify a DGA faculty member (core or associate) willing to supervise the research and grade the paper or project.
- Register for the course after acquiring a special permission number and approval from the DGA Director. Students wanting special permission for independent studies should submit the following:
  - Written approval from the DGA core or associate faculty member willing to supervise them;
  - A topic and focus for the paper;
  - Details on the student’s current status.
- Complete the paper or project within the required time frame and submit it to the DGA faculty member supervising the independent study course for a letter grade.
  - Please note: late papers will result in a lower grade.
  - As a guide, paper should be formatted as New Roman 12 font and approximately 10,000 words for a three credit course.
- Note: number of words may differ according to the guidelines provided by the advisor of the independent study. Students should defer to the final decision of the faculty member advising the independent study.
Additional or Elective Courses (12 credits):

Students must complete at least four graduate-level courses, for a total of 12 credits other than the concentration. These courses should have a substantial global affairs component. Any courses not listed on DGA’s website will require the approval of the Director prior to registration of the course. Independent study and internship credits may be counted toward the additional DGA courses with prior approval from the DGA Director. Up to six independent study credits may be counted toward the additional DGA courses with the permission of the dissertation advisor. A list of recommended courses is distributed each semester to all students. Transfer credits, as a general rule, are considered to be elective courses.

52-Credit Review:

After completing 52 credits in the program—i.e., the six required core courses, two colloquia, two research methodology courses, the courses satisfying the concentration and elective or additional requirements, all Ph.D. students undergo a review of their academic record by the Associate Director. Students who have deviated from the requirements and have not obtained prior permission from the Director, may have to take additional courses. Only students who have a grade-point average of 3.50 or higher in all non-language courses taken at Rutgers University and who have successfully passed the review will be permitted to continue with their doctoral studies at Rutgers-Newark. Students with an insufficiently high grade point average may submit an appeal to the DGA Director. Upon completion of the 52 credit review, students may take the required comprehensive exam.
Comprehensive Examination:

Student's Requirements:

• After passing the 52-Credit Review, students must take a comprehensive examination testing their knowledge of and ability to think creatively and analytically about the global affairs issues covered in the core course topic areas. Students wishing to take a comprehensive examination must inform the DGA Associate Director of their desire in writing at least one month prior to the exam.
• Students have two opportunities to pass the examination. Failure to pass the comprehensive examination on the second try will result in the student's withdrawal from the Ph.D. program.
  o Students taking the exam for the second time are required to submit the number of questions that were not passed the first time.
  o These students may not retake the same sections of the exam that were passed during the first round.
  o Students are advised not to take dissertation research credits until they have passed the comprehensive examination.
• Students should take the comprehensive examination after passing the 52-Credit Review. In order to complete your dissertation on time, this should not be later than four years after entering the Ph.D. program. Students who fail to take the comprehensive examination within this time may be asked to withdraw from the Ph.D. program.
• Comprehensive examinations are scheduled two times a year (September and February). The examination is a two day proctored exam. Students are given ten categories and must choose four of the ten sections two weeks prior to the exam. One of those sections must be in the student’s concentration. Each student is given three hours per section.
• Cell phones, internet, books and notes are NOT allowed during the exam. On the day of the exam, questions will be distributed at the beginning of each three hour period. Questions may not leave the examination room. Answers to questions will not be allowed to leave

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the examination room or returned to students after the grading of the exam.

- Students will be notified one week in advance regarding the schedule for each of their chosen sections. Students will be given three questions per section and required to answer one of the three choices per section. A one to two hour break will be given in the middle of each day. Three hours are provided to answer each question. Students who do not stop working when advised may receive an automatic failure.

- Students will not be given lower grades due to grammatical errors or the absence of citations. Handicapped students providing documentation on the nature of their handicap may be granted additional time.

- Late answers will result in an automatic disqualification.

- Students scheduled for an exam, but do not attend will receive an automatic disqualification.

- Grading of the exam is High Pass, Pass, Low Pass and Fail. A Low Pass is passing; however, students receiving either a failure or a low pass on the exam will be required to take the Writing in Global Affairs course #26:478:501 offered each semester to strengthen the student's writing skills. Additionally, students receiving low passes and failures are strongly encouraged to meet with the faculty member grading the exam to provide insight on their work. Grades submitted by faculty are considered final.

Faculty Requirements:

- Provide three questions for the exam by May 1st for the September 2013 exam and December 1st for the February exam. Review and update each semester. Questions should go beyond the specifics within the DGA course of a similar title and include the interdisciplinary aspects of the concentration.

- Create a list of readings for students to prepare for exam which includes both books within the syllabi of the core courses and readings that have not been required and may assist in understanding the
interdisciplinary aspects of the concentration. The reading list should not be a carbon copy of the syllabi but a much shortened list of books within and outside the course. This reading list is due by April 1st for the September exam and November 1st for the February exam.

• Review the list and, if necessary, update it each semester.

EACH STUDENT WILL BE ASKED TO CHOOSE FOUR (4) QUESTIONS FROM THE FOLLOWING TEN (10) CLUSTERS.

• Global Governance
• International Law
• Environmental Issues in Global Perspective
• Global Business
• Global Political Economy
• The Global System in Historical Perspective
• Culture and Identity in a Global Context
• International Economics
• Security
• Ethics

Once a student has passed the comprehensives, he or she should complete the Application for Admission to Candidacy for the Degree of Doctor of Philosophy (Part I, Qualifying Examination Committee Report.) Applications are available in the Office of the Dean of the Graduate School-Newark, Conklin Hall 241 and on the DGA website.
Dissertation Research (21 credits):

After passing the comprehensive examination (see below), students must complete 21 credits of Dissertation Research (26:478:701) on a full-time basis. Students may register for up to 12 Dissertation Research credits per semester. Students needing more than 12 credits will need approval from both the DGA Director and the Dean of the Graduate School. Students who register for Dissertation Research may be on or away from campus. During this time, students must stay in communication with their dissertation advisor. It is the student’s responsibility to communicate with his or her advisor.

Dissertation advisors provide grades of S (Satisfactory) or U (Unsatisfactory) for dissertation research. Up to one year after a student begins taking dissertation research credits, he or she should defend their dissertation proposal in front of their entire dissertation committee.

Once a Ph.D. student begins registering for dissertation research, the student and his or her advisor are required to submit a progress report one time per year in the fall semesters. Students who have not progressed during this time will not be allowed to register for the following semester and must follow up with a second progress report in the spring semester. Readmission into the program can occur once progress begins provided both the Director and dissertation advisor agree that the student can achieve the goals of the dissertation defense. The Director reserves the right to review the work of the student should the dissertation writing phase exceed two years.
Dissertation Progress Report

Division of Global Affairs

This form should be submitted to the DGA Administration by the end of each semester (fall and spring). Please type or print legibly. Return to the Division of Global Affairs, 175 University Avenue, Conklin Hall, Room 220A, with appropriate signatures. Page 1 of 2 is to be completed by the student. Page 2 of 2 is to be completed by the dissertation advisor and signed by both the student and the advisor.

Name: 

Year Admitted: 

Written Qualifying Exam Completed and Passed: 

Planned or Actual Date of Dissertation Proposal Defense: 

Planned Date of Dissertation Defense: 

Expected Graduation Date: 

Dissertation Chairperson: 

Other Members of the Dissertation Committee: 

1: Describe the progress you have made toward completing your dissertation (attach additional pages if necessary).

2: Provide a calendar or timeline for completing your dissertation and assess the likelihood of achieving your research objectives by your planned date of dissertation completion. If this timeline differs from the previous schedule, please describe the reasons for the delay and why the new timeline is feasible. Please attach additional pages. A sample timeline is attached.
1: Comment on the student's dissertation progress to date.

2: Comment on whether or not the student’s timetable is realistic. Is the timetable similar or different from what was reported in the past? Please state why this is the case.

3: Does your assessment of the student’s progress differ from past evaluations?

Student’s Signature and Date:

Advisor’s Signature and Date:
SAMPLE PROPOSED TIMELINE FOR Ph.D. STUDENTS

NOTE: This is a sample timeline and should not be confused with departmental expectations. Different methodologies, disciplines and writing styles will require more or less time for each student. Your timeline should be written to reflect your personal research.

Expected Graduation (please state if this is different from prior progress reports and by how much time):

Graduation May 2014

Progress up to the present date:

Formulate topic and timeline. Proposal is completed for a March 12th defense. Much work completed on the draft of the first three chapters.

March 2013:

Defend dissertation proposal.

March 2013- May 2013:

Complete drafts of chapters one, two, and three. Submit drafts to dissertation supervisor, then dissertation committee for review.

May 2013- August 2013:

Conduct and complete quantitative analyses of data, test hypotheses one and two.

August 2013 – October 2013

Formulate plans on field research. Conduct qualitative research analysis. Complete chapter four. Submit draft to dissertation supervisor, then dissertation committee for review.

November 2013- January 2014:

Complete qualitative research. Analyze and interpret findings, test hypothesis three. Complete draft of chapter 5. Submit draft to dissertation supervisor, then dissertation committee for review.

January 2014- February 2014:

Complete draft of chapter 6. Submit draft to dissertation supervisor, then dissertation committee for review. Review and re-examine research findings. Submit edited drafts to dissertation supervisor.

February 2014- March 2014:

Implement suggested edits to all chapters.

March 2014:

Submit re-edited draft of the dissertation to all committee members. Defend dissertation.

April 2014:

Undergo final revisions. Submit and publish final version of the dissertation in time for a May 2014 graduation date.
Dissertation Proposals:

Dissertation proposals are developed in consultation with the student's dissertation advisor following the student's successful completion of the comprehensive examination. Dissertation proposals must be approved by the student's full dissertation committee within one year of beginning dissertation research credits. Verification of passing the proposal should be submitted to the DGA Associate Director via e-mail from the student's dissertation adviser with a copy to the additional three committee members. Students may submit a written request for an extension to the DGA Director.

The proposal should include:

- presentation of the topic (paradoxical observation/puzzle that is addressed in the dissertation)
- literature review (relevant books, articles, data sources) and theoretical perspectives
- research methodology (questions, hypotheses, variables, and measurement, as well as research methods used in the dissertation)
- preliminary chapter organization
- schedule for completion of the dissertation
- bibliography
Dissertation Proposal Basic Elements:

I. The Topic
   a. What is the working title of your dissertation? What subject are you investigating? What question(s) are you addressing, problem(s) are you trying to investigate, puzzle(s) are you attempting to solve, and/or hypothesis(es) are you planning to test? Be sure to define carefully the terms you use and the timeframe of your study. For example, if your topic is “Democracy and Inequality: A Comparison of Denmark and Spain”, define both “democracy and inequality” – as well as the rationale for these definitions – and indicate the years to be considered.

   b. Discuss at some length the nature and importance of the topic you have chosen. Why are you interested in it and why should readers care about what you will write?

II. Literature Review
   a. By the time you write your proposal, you should have already done extensive reading and research in and around your subject. What relevant books, articles, materials and, to the extent applicable, data sources you have found? Here you will wish to group the available literature into logical categories, and to offer two or three examples of the literature under each category. Assess the strengths and weaknesses of the available information, data, and analyses. What specifically do you expect to add to the existing literature and why is it important?

III. Theory and Methodology
a. Will your dissertation be primarily a chronological narrative or will it involve some form of organization? In the latter case, please explain. Does your work strongly reflect a particular disciplinary, epistemological or theoretical perspective? Again, please explain.
b. Where and how will you conduct your research? Do you have a formal research design? If applicable, what social research methods will you use: surveys, personal interviews, case studies, events data, correlative/factor analysis, etc. Will you need the Rutgers Institutional Review Board (IRB) to approve the research (e.g. surveys or interviews)? What are the strengths and weaknesses of the method(s) you expect to employ?

IV. Preliminary Chapter Organization
   a. Provide a list of the chapters you expect to have in your dissertation and a brief abstract for each chapter.

V. Dissertation Committee and Projected Schedule for Completion
   a. Provide a list of all faculty members on your Ph.D. dissertation committee and their university, school, and departmental affiliations. Who will be your primary supervisor and who will be your additional reader?
   b. Provide a projected schedule for completion of the dissertation agreed upon with your supervisor.

VI. Preliminary Bibliography
   a. Provide a preliminary bibliography of the major literature and data sources relevant to your dissertation. Most of these should be works that
you have actually reviewed and not just gathered through a computer search.
Dissertations:

Dissertations must address some dimension of global affairs (a multidisciplinary field concerned with theoretically informed and problem-oriented approaches to transnational issues and their interaction with local issues). Country case studies, single-issue studies, or comparative studies divorced from global affairs as defined above do not qualify as dissertation topics. They must be written within the discipline of the concentration. They must situate their empirical findings within the theoretical debates of that discipline.

In general, dissertations consist of the following parts:

• statement of the problem or issue being addressed and an explanation of its importance;
• a thorough review of the relevant theoretical and other literature;
• an elaboration of the argument or thesis;
• a discussion of the methodology;
• a detailed presentation of the empirical findings;
• a conclusion;
• a bibliography.

As a guide, dissertations (text and notes, minus the bibliography and ancillary quantitative material, if any), are minimally 250 pages in length and double-spaced. In mathematically oriented disciplines such as economics, dissertations may be shorter. Dissertations must be written in Standard English, adhere to proper academic form, and be free of typographical errors. Dissertations that do not meet these criteria will not be admitted to a defense.

The final draft of the dissertation must be prepared in strict accordance with the instructions given by the Office of the Dean of the Graduate School-Newark, Conklin Hall, room 241.

Students must defend their dissertations within eight years of admission into the Ph.D. program.
Defense and Submission of the Dissertation:

A four-member faculty committee, formed by the student and the dissertation advisor and consisting of the student's dissertation advisor and three other professors, examines the completed dissertation at an oral defense. Dissertation committees must have four members. All members must be tenured or tenure track (or the equivalent in foreign universities). The committee must be comprised of four (4) members. At least two members must be from the DGA core faculty (including the Chair of the committee) and one member from an institution other than Rutgers University. It is also highly recommended that one committee member be an expert in the field of study.

At the time of the defense, it is the responsibility of the student to obtain the forms and signatures necessary for graduation. This should be done at the same time as the defense. These forms may be obtained from DGA or the Office of the Dean of the Graduate School-Newark, Conklin Hall, room 241.

Once the defense is approved, students must electronically submit the dissertation to the Office of the Dean of the Graduate School-Newark, Conklin Hall, Room 241, no later than the announced deadlines for completion of degree requirements. Specific instruction may be obtained from DGA or the Office of the Dean of the Graduate School-Newark located in Conklin Hall, Room 241. Additionally, one printed copy of your dissertation should be submitted to the Administrative Assistant within the Division of Global Affairs.
Dissertation Advisor and Committee

DGA core faculty are required to be dissertation advisors to Ph.D. students.

• Faculty are encouraged to interact with their student on a regular basis.

• Core and associate faculty who agree to be additional readers on dissertations are obligated to assist within their areas of expertise and provide advice and guidance throughout the process.

• The primary advisor is the lead communicator on this committee. Feedback to the student should have the consent and approval of the primary advisor. Candid and prompt feedback is expected. Disagreements can and will happen but such discussions should not include the student until an agreement has been reached. If an additional reader should decide that they can no longer be of assistance, the faculty member should notify the student, the committee and the DGA administration as soon as possible. The primary advisor should have an immediate discussion with the student and assist in recommending readers who may replace the committee member stepping down.

• Methodology and field work should be discussed at the proposal stage.

• It is the responsibility of the adviser, in consultation with the other committee members, to decide when the thesis is ready to be defended. A date for the defense should be established only when the entire committee is in agreement.

• Upon retirement, faculty serving as additional readers should set clear expectations regarding their ability to supervise the dissertation to the student. Faculty are encouraged to remain as dissertation advisor until a final defense; however, those not able to do so should inform both the student and the administration as soon as possible.
Program Learning Goals for Ph.D. Students:

I. Distinguished research, scholarship, teaching, and leadership skills in the interdisciplinary field of Global Affairs, which includes but is not limited to, law, sociology, political science, history, anthropology, criminal justice, and public policy.

a. The DGA assessment is accomplished by:
   i. Grades, faculty meetings and discussions, and faculty comments on written papers and coursework.
   ii. Written student evaluations in graduate courses.
   iii. Qualifying exam grades and faculty comments:
      1. Grading is anonymous so the comments to the student are extremely useful. Students are advised to meet with the faculty who provided the grading to obtain feedback.
   iv. Written evaluations after dissertation proposal and final defenses.
   v. Job placement and on-going discussions with students on what type of job the students seek and the expertise they will require for such a position.

b. Role of the Program:
   i. Provide the proper courses and mentoring so students may obtain the necessary skills for the jobs they seek.
   ii. Ongoing faculty committees on curriculum, admissions, placement, Ph.D., MS, and partnership.
   iii. Regular meetings with the Director and other Ph.D. students to discuss progress, goals and future interests in courses.
   iv. Annual student orientation to discuss curriculum.

II. Engage in and conduct original research

a. The DGA assessment is accomplished by:
   i. A proposal must be defended and approved by the full dissertation committee.
      1. See pages 60-62 of this handbook for more details.
   ii. Dissertation committee must have one member from outside of Rutgers University.
iii. The final dissertation must be defended and approved by all four members of the dissertation committee.

iv. The student and the dissertation committee chairperson must submit an annual progress report once the student is in the dissertation phase of his or her studies.

1. See pages 57 – 58 of this handbook for more details.

v. A student must submit a timeline stating clearly when each phase of the dissertation is completed. The timeline must be approved by the student’s advisor and adhered to. Should the student deviate from the timeline, he or she is asked to clarify what had occurred and how the problem is being resolved in order to continue progress and graduate in a timely fashion.

1. See page 59 of this handbook for an example timeline.

b. Role of the Program:

i. Curriculum committee requirements constantly reviewed. This committee meets several times a semester and is the most active DGA faculty committee. Some of the more recent changes include: higher standards on methodology requirements, collaboration with the FASN Writing Program on the introduction of writing a research paper course, changes to the comprehensive exam, more stringent independent study guidelines and the introduction of a new concentration entitled ‘Global Policy’.

ii. Partnership committee working toward bettering relationships to enhance funding and support for Ph.D. students.

iii. Provide research assistant opportunities to students as funds become available.

iv. Faculty advising available to students anytime during the academic year.
v. To introduce a number of scholars to students through different speaking events:

vi. The DGA Speaker Series including: the Global Seminar Series, the Career Development Series, the DGA Faculty Series and the Ph.D. Roundtable.

vii. A required colloquium two credit course introducing students to outside speakers. The colloquium is run by a different faculty member each semester in a different area of interest.

III. Professional career preparation

a. The DGA assessment is accomplished by:

i. Partnership Committee meetings and determinations from their discussions with donors and future internships on the field.

ii. Collection of alumni data.

iii. Discussions with recent graduates on job search experience.

b. Role of the Program:

i. Provide workshops and coursework to enhance the skills of the students.

ii. To introduce policy makers and a number of experts in the field to students through a Career Development Series.

iii. The introduction of the “Policy Seminar” course which is taught by senior specialists and practitioners from the field and brings together issues on development and policy at the global level, with a focus on international organizations and the United Nations. It highlights how development policy and practice are influenced by different perspectives and approaches.

iv. Provide teaching opportunities to Ph.D. students when the budget allows.

v. Working with NGOs and other organizations to create summer internships for students.